

FY 2009 WORKING CAPITAL FUND & ADVANCES AND REIMBURSEMENTS

Numerical List by Project

PROJECT NUMBER	OFFICE	PROJECT	BASIS OF CHARGE	PAGE NUMBER
WORKING CAPITAL FUND (WCF) PROJECTS				
0030000	OGC	LEGIS & REGULATION	Prior year (PY) staffing and workload assignments	40
0031000	OGC	LAW LIBRARY	HCHB population	41
0032000	OGC	LEGAL INFO RETRVL	Number of users and usage during prior year	41
0033000	OGC	ITA - INT'L COMMERCE	Bureau specific	41-42
0034000	OGC	ITA - IMPORT ADMIN.	Bureau specific	42-43
0038000	OGC	CENSUS/ESA/BEA	Bureau specific	43
0042000	OGC	NIST/NTIS	Bureau specific	43-44
0045000	OGC	BIS	Bureau specific	44-45
0048000	OGC	ADMINISTRATION	Prior year (PY) staffing and workload assignments	45-46
0049000	OGC	FINANCE & LITIGATION	Prior year (PY) staffing and workload assignments	46-47
0050000	OPA	OPA OPERATIONS	Prior year (PY) staffing and workload assignments	63
0051000	OPA	PHOTOGRAPHIC SERVICES	PY usage for previous four quarters, after adjusting for manual bills to other agencies	63
0104000	OAS	PUBLICATIONS PROCUREMENT	Pubs charged on bkcd then actual billed; self service copier actual use; overtime actuals	14
0110000	OAS	MULTIMEDIA DIVISION	Contract admin based on % of prior year usage; forms & special projects based on actual cost	14
0120000	OAS	MAIL MANAGEMENT	Mail delivery, HCHB pop.; metered mail/UPS act. usage	14-15
0121000	OAS	TRAVEL MANAGEMENT	Portion of travel staff & metro checks, HCHB population; remainder of travel staff, National Capital Area population	15
0122000	OAS	ADMINISTRATIVE OPERATIONS	Nationwide population	15-16
0123000	OAS	INFORMATION TECHNOLOGY	Nationwide systems & forms management, nationwide population; Sunflower system, actual usage	16
0125000	OAS	PROPERTY & FLEET MANAGE.	(1) Personal prop. oper.costs allocated to O/S based on invent. sz. (2) Excess prop. oper. costs are allocated to oper.units based on HCHB pop. (3) Fleet Mgmt liaison costs are allocated based on nationwide, on-board, pop. (4) All other costs are allocated to the O/S based on O/S HCHB pop.	16
0126000	OSY	HCHB SECURITY	HCHB population/actual costs of temp add'l guards requested by customer	65
0127000	OSY	SECURITY PROGRAMS	On-bd Nationwide Population/background investigations on actual usage	65
0128000	OAM	COMMERCE ACQUISITION SOLUTIONS	IT systems, perf. meas. carer mgmt & proc. inn. based on # of acq. personnel employed by bur. & procurement services based on total number of prior year acquisitions	8
0129000	OAS	MANAGEMENT RESOURCE DIV.	OAS budget operation, OAS population; all other nationwide population	16-17
0134000	OMO	DIRECTIVES MANAGEMENT	Department's enacted FTE ceiling (ex PTO)	61
0138000	OAS	SPACE MANAGEMENT DIVISION	HCHB population	17
0140000	OSY	CENSUS DECENNIAL	Bureau specific	66
0141000	OSY	CENSUS HDQRTRS. SECURITY	Bureau specific	66
0142000	OSY	NOAA HDQRTRS. SECURITY	Bureau specific	66
0143000	OSY	NIST HDQRTRS. SECURITY	Bureau specific	67
0147000	OAS	REAL ESTATE	On-bd Nationwide Population; Building Delegation project billed for direct mgmt.	17
0148000	OAS	FACILITIES SERVICES	HCHB population	17-18
0150000	OAS	JOINT USE SPACE - HCHB	HCHB population	18
0153000	OAS	HCHB OPERATIONS & MAINTENANCE	HCHB Occupancy	18
0154000	OSY	CENSUS JEFFERSONVILLE SEC.	Bureau specific	67
0155000	OSY	NOAA ERSO SECURITY	Bureau specific	67-68
0157000	OSY	NOAA MRSO SECURITY	Bureau specific	68
0158000	OSY	NOAA WRSO SECURITY	Bureau specific	68
0159000	OSY	NIST/NOAA BOULDER SEC.	Costs are shared by NIST/NOAA	68-69
0166000	OAS	REIMBURSABLE ALTERATIONS	Actuals	18
0178000	OAS	CONTRACT MANAGEMENT	HCHB Population	18-19
0180000	OAS	MECHANICAL	HCHB Population	18-19

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0440000	OAM	GRANTS OPERATIONS	Grants policy based on percent of total awards granted/operations based on number of active and inactive grants	8
0441000	OFM	EXECUTIVE BUDGETING	Department's enacted OS FTE ceiling (S&E, WCF, OCS)	35
0443000	OFM	COMMERCE BUSINESS SYSTEM	Department's enacted FTE ceiling (Current CBS Plan)	35-36
0444000	OAM	ACQUISITION STRATEGIC INITIATIVES	# of acquisition personnel employed	9
0446000	OFM	FINANCE AND POLICY ASSISTANCE	Department's enacted FTE ceiling	36
0521000	OHRM	HUMAN RESOURCES OPS.	Department's enacted OS FTE ceiling (S&E, WCF, OCS)	52
0522000	OHRM	POLICY & PROGRAMS	On-bd pos. in Nat'l Capital area, DOC FTE ceiling, drug testing- PY actuals; unemployment comp. - # PY claims	52-53
0523000	OHRM	PAYROLL DEMO. PROJECT	Population of participants in project ~ NTIA (ITS), BEA, NOAA (OAR, NESDIS & NMFS), TA, & OS	53
0524000	OHRM	STRAT. RECRUIT. & STAFFING POL.	Department's enacted FTE ceiling	53-54
0525000	OHRM	HONOR AWARDS PROGRAM	Prior year actual	54
0526000	OHRM	EMPLOYEE ASSISTANCE	On-bd National Capital Area positions covered by EAP, for NOAA - HCHB FTE	54
0527000	OHRM	PROJECT ADMINISTRATIVE MANAGEMENT	Department's enacted FTE ceiling	54-55
0528000	OHRM	EXECUTIVE RESOURCES	Department's enacted FTE ceiling	55
0530000	OHRM	OCCUP. SAFETY & HEALTH	Based on PY # of cases processed for workers comp.; Oc. Health in HCHB on population; OHSP per building distribution (CEN/BEA); other Nationwide On-Bd population	55-56
0531000	OHRM	TRAIN. & KNOWLEDGE MGMT.	Department's enacted FTE ceiling	56
0532000	OCR	CIVIL RIGHTS	EEO, Affirm. Emp. Svcs. billed on FTE; informal complaint svcs & ADR based on staff hours	31-22
0535000	OCR	CIVIL RIGHTS - DECENNIAL CENSUS	Bureau Specific	32
0702000	CIO	DEPARTMENT-WIDE IT PRGS.	Department's enacted FTE ceiling	24
0703000	CIO	OS IT SUPPORT SERVICES	Dept.'s enacted OS FTE ceiling (S&E, WCF, OCS)	24
0706000	CIO	HCHB INTERNET SERVICES	Based on number of phone lines in the HCHB & RRB	24-25
ADVANCES AND REIMBURSEMENT (A&R) PROJECTS				
7006000	COS	SCHEDULING/ADVANCE	ITA is charged a set percentage and the remaining costs are billed based on Department enacted FTE	29
7021000	COS	WHITE HOUSE LIASON	Costs are billed according to operating units and bureaus based on Departments enacted FTE	29
7022000	OHRM	FEDERAL EXECUTIVE BOARD	Costs are billed based on Departments enacted FTE	56
7023000	OHRM	NFC	Costs are billed among serviced operating units and offices based on their share of the average employees paid during the previous 12-month period.	
7030000	OGC	EXECUTIVE SUPPORT	Billed based on workload based on historical & projected services used	47
7031000	OGC	COMPLEX LITIGATION	Billed based on percentage of Department-wide potential class members	48
7033000-7063000	OGC	COMMERCIAL LAW DEVEL PROG (CDLP)	Based upon MOU's	48-49
7115000	OSY	INTERNATIONAL PROGRAMS	Costs are billed to ITA	69
7116000	OAM	COMMERCE INFO TECHNOLOGY (COMMITTS) - OPERATIONS	Fee for service	10
7117000	OAM	COMMERCE INFO TECHNOLOGY (COMMITTS) - NEX GEN	Fee for service	10
7122000	OCR	DIVERSITY EMPLOYMENT PLAN - OCR	Department's enacted FTE	33
7139000	OB	COMMERCE - GPRA	Department's enacted FTE	22
7147000	OAM	INDIRECT COST REVIEWS	Bureau usage	10
7149000	CIO	NATIONAL ARCHIVES	Allocated based on bureau's total cubic footage of records stored & related transactions	25
7150000	OHRM	CANDIDATE DEVELOPMENT PROGRAM	Based on bureau participants	57
7151000	OCR	MSI INIATIVE - OCR	Department's enacted FTE	33
7155000	OCR	CULTURAL AWARENESS	Based on HCHB Population	33
7172000	CIO	GSA WITS TELEPHONE SERVICES - HCHB	Based on number of phone lines in the HCHB & RRB	25
7176000	CIO	FTS LONG DISTANCE SERVICES - HCHB	Based on actual usage	25-26
7200000	OAS	GSA SPACE RENT	Proportion of space occupied vs. total square footage in HCHB and other Commerce Facilities. Car-pool parking based on actual usage	19
7201000	OAS	PEPCO	Based on HCHB Population	19
7202000	OAS	STEAM	Based on HCHB Population	19
7203000	OAS	OVERTIME UTILITIES	Based on actual usage	19
7204000	OAS	WATER	Proportion of space occupied vs. total square footage in HCHB and other Commerce Facilities. Formerly included as part of the rent bill.	20
7902000	OFM	FCIP INTERNS REIMBURSEABLE DETAILS	Based on actual detail costs billed directly to requesting organization.	37

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7905000	OFM	AD-HOC EXPENDITURES	Bureau specific directly billed	37
7906000	OFM	DoC INDEPENDENT FINANCIAL AUDITS	Percentage of the annual audit contract costs based on bureau's budgeted amount and level of effort needed by the contractor	37
7907000	OFM	OS REIMBURSABLE DETAILS	Actual detail costs will be billed to requesting organization	37
7918000	OAS	COUNCIL OF ECONOMIC ADVISORS	Directly billed to Census	20
7919000	OAS	REIMBURSEABLE - OTHER	Billed based on Department's enacted FTE	20
7920000	OHRM	DOC INTERN PROGRAM	Directly charged for interns actually appointed	58
7921000	OAM	FAADS/CONSOLIDATED FEDERAL FUNDS REPORT	Department's enacted FTE	38
7923000	OHRM	UNEMPLOYMENT COMPENSATION ACCOUNT	Based on actual usage	58
7924000	OHRM	MSI OUTREACH ACTIVITIES	Department's enacted FTE	58
7925000	OFM	FSAFEDS-FLEXIBLE SPENDING ACCOUNT FOR DoC PERSONNEL	Billed based on participation	59
7926000	CIO	IT/PROCUREMENT CONFERENCE	Based on participation	11
7927000	OHRM	ELECTRONIC OFFICIAL PERSONNEL FOLDER	Based on operating units and bureaus share of licenses	59
7945000	OFM	PMC COUNCIL (CIO/CFO/FAC/CHCO)	Department's enacted FTE	38
7946000	CIO	ELECTRONIC GOVERNMENT INITIATIVES	Based on an initiative specific algorithm	26
7947000	CIO	DEPARTMENT OF COMMERCE INITIATIVES	Billed according to Memorandum of Understanding	26-27
7948000	CIO	SECURITY & EMERGENCY NETWORK	Based on share of # of users/systems interconnected to Natl Sec & Emer. Network	27

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OBJECT CLASS LISTING

OBJECT CLASS	DESCRIPTION
11XX	PERSONNEL
12XX	BENEFITS
13XX	BENEFITS FOR FORMER PERSONNEL
14XX	ADVANCES AND PAYMENTS
2111	TRAVEL - COMMON CARRIER DOMESTIC
2112	TRAVEL - COMMON CARRIER FOREIGN
2115	TRAVEL - COMMON CARRIER LOCAL TRANSPORTATION
2240	PARCEL POST
2321	LEASED ADP EQUIPMENT
2326	RENTAL OF OFFICE COPYING EQUIPMENT
2329	RENTAL EQUIPMENT - OTHER
24XX	PRINTING
2513	MAINTENANCE & REPAIR - ADP EQUIPMENT
2514	MAINTENANCE & REPAIR - OTHER EQUIPMENT
2530	UNIVERSITY TRAINING
2531	TRAINING - FEDERAL PROCUREMENT
2532	TRAINING - NON-FEDERAL PROCUREMENT
2533	OPM TRAINING
2539	OTHER TRAINING
2595	MISC. SERVICES - OTHER FEDERAL AGENCIES
2597	MISC. PROCUREMENT SERVICES - NON FEDERAL
2598	MISC. PROCUREMENT SERVICES - FEDERAL
2599	MISC. PROCUREMENT SERVICES - OTHER
2630	ADP RELATED SUPPLIES AND MATERIALS
2646	OFFICE SUPPLIES
2667	PURCHASES - NEWSPAPERS
2668	PURCHASES - BOOKS & PERIODICALS
2670	PURCHASES - GENERAL SUPPLIES & MATERIALS
3100	CAPITAL EQUIPMENT
3124	CAPITALIZED OFFICE EQUIPMENT
3125	CAPITALIZED SOFTWARE
3129	CAPITALIZED EQUIPMENT - OTHER
3144	NON-CAPITALIZED ADP EQUIPMENT
3149	NON-CAPITALIZED EQUIPMENT
4100	GRANTS
4300	INTEREST FOR LATE PAYMENTS
